

# Acton - Digital Learning Plan

## Parents, Guardians, and Students,

While we enter this period of digital learning, I wanted to reach out and share my goals and expectations for this new adventure. I know that this idea of digital learning is new and overwhelming for everyone involved, so I hope this handout answers any questions I am able to answer at this time. If anything, I hope that I can provide some comfort letting you know that we are all in this together, and I will do whatever I can to make this as seamless as possible. I appreciate your flexibility.

**Communication:** I will be available during regular school hours (7:45am – 3:45pm) via **Remind and email**. I plan to host office hours from 10:30 am -1pm each day, where I will answer questions about material via remind and potentially video (more details to come as needed).

**Assignments:** All assignments (notes, practice, answer keys, video instruction, and graded assignments) will be posted daily on my blog under the Digital Learning tab for your class. All details for instruction and assignments will be posted daily. **Students, you will be responsible for daily assignments on Weebly.** If you have questions, please contact me via remind or email as soon as you do. Do not let the work pile up, you are responsible for the content daily and communicating with me if you have any questions.

**Submitting assignments:** Assignments that are due will have a noted submission date in the “specific directions” column on the blog’s assignment table. All assignments due for submission can be done by email to my school email or my google drive listed above. If you share something via Google drive, please **add me as a collaborator** to your submission.

**EOC: For Geometry students only!** As of now, there is no word if the EOC is being moved or changed in any way. Please keep this in mind as we work through Digital Learning. It is crucial that you do your best to stay up to date with content.

**Lastly, please don’t hesitate to reach out if you have any questions or concerns. I am here for you and your student as we navigate this new course of learning.**

How to reach me:

**Email:**

[alicia.acton@cobbk12.org](mailto:alicia.acton@cobbk12.org)

**Remind:**

Send a Text to 81010 with the code...

2 <sup>nd</sup> Block Geometry B	3 <sup>rd</sup> Block AMDM	4 <sup>th</sup> Block AMDM
@acton2nd	@acton3rd	@acton4th

**Submitting Assignments:**

Any assignments can be submitted via my **school email**  
OR **google drive** at  
[alicia.acton3@gmail.com](mailto:alicia.acton3@gmail.com)